

**4<sup>th</sup> URGENCI International Symposium**  
**“KOBE Conference 2010 Community Supported Foods & Farming”**

February 20-22, 2010

Kobe Gakuin University, Port Island Campus, Hyogo, Japan

JTB Global Marketing & Travel Inc. (JTB GMT) has been appointed as the official travel agent for the Congress and will handle hotel accommodation and excursion.

JTB Global Marketing & Travel Inc.  
 Convention Center (CD289299-003)  
 2-3-11 Higashi-Shinagawa, Shinagawa-ku,  
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**HOTEL ACCOMMODATION**

JTB GMT has booked rooms at following hotels in Kobe for the Symposium period. Reservations will be made in order of receipt of application form. If the hotel of your first choice is fully booked, you will be assigned to a room at a hotel of the same grade.

No.	Hotel Name (Check-in & out time)	Rates				Address Phone Access to the nearest station
		Single		Twin		
		Without breakfast	With breakfast	Without breakfast	With breakfast	
1	Kobe Portopia Hotel (14:00 / 11:00)	JPY8,400 (Except Sat.) JPY9,975 (Sat.)	JPY10,500 (Except Sat.) JPY12,075 (Sat.)	JPY14,700 (Except Sat.) JPY17,850 (Sat.)	JPY18,900 (Except Sat.) JPY22,050 (Sat.)	6-10-1,6 Chome, Minatojima Nakamachi, Chuo-ku, Kobe Hyogo +81-78-302-1111 1 min. walk to Port Liner Shimin-Hiroba Station
2	Quality Hotel Kobe (15:00 / 10:00)	*JPY8,500	*JPY9,500	JPY13,000	JPY15,000	6-1 Minatojima-Nakamachi, Chuo-ku, Kobe, Hyogo +81-78-303-5555 5min. walk to Port Liner Shimin Byoin Mae station
3	APA Hotel Kobe Sannomiya (15:00 / 11:00)	JPY7,350	JPY8,400	-	-	5-2-14, Miyukidori, Chuo-ku, Kobe, Hyogo +81-78-272-2111 3 min. walk to Sannomiya Station

- ◆ Room rates include service charge and a 5% tax.
- ◆ \* indicates single occupancy of a twin or double room.
- ◆

**EXCURSION**

**POST-TOUR (English speaking guide tour)**

**PT-1: Kyoto 1 day**

Date: February 23

Time: 9:00-18:00

Fare: JPY 13,500 per person

Tour Itinerary;

Hotel in Kobe 9:00 ==Nijo Castle== Golden Pavilion==Lunch==Kiyomizu Temple==Kyoto Handicraft Center==18:00 Hotel in Kobe

Meal: 1 lunch

Minimum number of participants: 20 persons

**PT-2: Himeji Castle Half day**

Date: February 23 Time: 9:00-14:00

Fare: JPY13,900 per person

Tour Itinerary;

Hotel in Kobe 9:00==Himeji Castle== 14:00 Hotel in Kobe

Meal: 1 lunch

Minimum number of participants: 15 persons

**PT-3: Kobe Awaji 1 day**

Date: February 23 Time: 9:00-17:00

Fare: JPY18,200 per person

Tour Itinerary;

Hotel in Kobe 9:00==Akashi Kaikyo Bridge == Naruto Whirlpools (Lunch)==Hakutsuru Sake Brewing == Disaster Reduction

and Human Renovation Institution== 18:00 Hotel in Kobe

Meal: 1 lunch

Minimum number of participants: 15 persons

#### PT-4: Tokyo 2 days

Date: February 24-25

Fare: JPY 46,200 with Single room occupancy per person JPY41,200 with Double room occupancy per person

Tour Itinerary;

February 24: Hotel in Kobe (Dep.8:00) ==Shin-Kobe Station --Shinkansen train--Tokyo Station== Asakusa (Lunch)  
==Imperial Palace Plaza == Akihabara==Hotel in Tokyo (Arr. around 18:00)

February 25: Tour disbands at Hotel in Tokyo

Accommodation: Shinagawa Prince Hotel

Meal: 1 breakfast 1 lunch

Minimum number of participants: 15 persons

\*All tours will be cancelled if the number of participants booked is less than the minimum number specified for each tour.

#### TOUR CONDITIONS

Tour fare includes 1) Sightseeing and transfers as shown in the itineraries, by motor coach on a seat-sharing basis, plus admission fees to temple, shrine etc.; 2) Tourist -class reserved seats on "Shinkansen" train; 3) Meals as specified in each itinerary; 4) English-speaking guide services; 5) Standard hotel rooms on a half-twin or single basis

#### GUIDED TOURS (English speaking guide tour)

Guided tours are available in major cities such as Tokyo, Kyoto, Osaka, Nagoya, etc.

For details and reservation, please visit: <http://japanican.com/tours/?AFF=GMTCD>

#### REGISTRATION AND PAYMENT

Participants wishing to reserve hotel accommodation and excursion should apply online to reach JTB GMT.

<Accommodation / Excursion> January 27, 2010

Application should be accompanied by a remittance covering hotel deposit (one night room charge) and/or tour fare due JTB GMT. (The hotel deposit will be credited to your bill. All hotel expenses deducting the deposit should be paid directly to the hotel.)

No reservation will be confirmed in the absence of this payment. All payment must be in Japanese yen. If the remittance covers more than one person, please inform us the name of each participant.

Payment should be in the form of either one of the following:

- One of the following credit cards:

1. VISA 2. MasterCard 3. Diners Club 4. AMEX 5. JCB

- A bank transfer to JTB Global Marketing & Travel Inc. (Message: CD289299-003)

Account at The Bank of Tokyo-Mitsubishi UFJ, Ltd. Shin-Marunouchi Branch (swift code: BOTKJPJT)

1-1-1 Otemachi, Chiyoda-ku, Tokyo 100-8114 Japan (Account number: 4760343)

#### CANCELLATION

In the event of cancellation, written notification should be sent to JTB GMT. The following cancellation fees will be deducted before any refund is made.

Hotels: If a cancellation notice is received by JTB GMT

Up to 10 days before the first night of stay -----	None
9 to 2 days before-----	20% of daily room charge
1 day before -----	80% of daily room charge
On the day of arrival or no notice given -----	100% of daily room charge

Tours:

20 - 8 days before the departure day of tours including hotel accommodations, or 10-8 days before the departure day of one day tours-----	20% of tour fare
7 - 2 days before -----	30% of tour fare
1 day before -----	40% of tour fare
Prior to starting time on the departure day -----	50% of tour fare
After departure or failure to show without notice -----	100% of tour fare

## **GENERAL INFORMATION**

### **PASSPORT AND VISA**

To visit Japan, you must have a valid passport. A visa is required for citizens of countries that do not have visa-exempt agreements with Japan. Please contact the nearest Japanese Embassy or Consulate for visa requirements.

### **DUTY FREE IMPORT**

Personal effects and professional equipment can be brought into Japan duty free as long as the customs officer deems their contents and quantities reasonable. You can also bring in 400 cigarettes, 500 grams of tobacco or 100 cigars; 3 bottles of alcoholic beverages; 2 ounces of perfume; and gifts and souvenirs whose total market price is less than 200,000 yen or its equivalent. There is no allowance for tobacco or alcoholic beverages for persons aged 19 years or younger. Firearms and other types of weapons, and narcotics are strictly prohibited.

### **INSURANCE**

The organizer cannot accept responsibility for accidents that might occur. Delegates are encouraged to purchase travel insurance before leaving their home country. Insurance plans typically cover accidental loss of belongings, medical costs in case of injury or illness, and other possible risks of international travel.

### **CLIMATE**

The temperature in Kobe during the period of the Congress ranges between 3-9 degrees Celsius.

### **CURRENCY EXCHANGE**

Only Japanese yen (JPY) is acceptable at regular stores and restaurants. Certain foreign currencies may be accepted at a limited number of hotels, restaurants and souvenir shops. You can buy yen at foreign exchange banks and other authorized money exchangers on presentation of your passport.

### **TRAVELER'S CHECKS AND CREDIT CARDS**

Traveler's checks are accepted only by leading banks and major hotels in principal cities, and the use of traveler's checks in Japan is not as popular as in some other countries. VISA, MasterCard, Diners Club, and American Express are widely accepted at hotels, department stores, shops, restaurants and nightclubs.

### **TIPPING**

In Japan, tips are not necessary anywhere, even at hotels and restaurants.

### **ELECTRICITY**

Electric voltage is uniformly 100 volts, AC, throughout Japan, but with two different cycles: 50 in eastern Japan including Tokyo, and 60 in western Japan including Nagoya, Kyoto and Kobe. Leading hotels in major cities have two outlets of 100 and 220 volts but their sockets usually accept a two-leg plug only.

### **SHOPPING**

Shops and other sales outlets in Japan are generally open on Saturdays, Sundays and national holidays as well as weekdays from 10:00 to 20:00. Department stores, however, are closed on one weekday, differing by store, and certain specialty shops may not open on Sundays and national holidays.

